

**MONTANA FISH, WILDLIFE & PARKS**  
**INTERN PROGRAM ANNOUNCEMENT**

**EMPLOYER:** Montana Fish, Wildlife & Parks

**CONTACT PERSON'S NAME/TITLE:** Loren Flynn

**ADDRESS:** 3201 Spurgin Road

**CITY:** Missoula

**STATE:** MT

**ZIP:** 59804

**PHONE:** 406-273-4253

**EMAIL ADDRESS:** lflynn2@mt.gov

**DATE OF ANNOUNCEMENT:** Friday, January 6, 2017

**APPLICATION DEADLINE:** Friday, March 3, 2017 at 5:00 PM (postmarked)

**\*\*STUDENTS MUST BE CURRENTLY ENROLLED IN A UNIVERSITY/COLLEGE\*\***

\*\*\*\*\*

**POSITION TITLE:** Park Management

**# OF POSITIONS:** 1

**LOCATION(S):** Travelers' Rest State Park

**WORK START/END DATES:** Mid-May – Mid-August

**HOURS/WEEK:** 40

**TRAINING/ORIENTATION DATES:** Early May

**COMPENSATION (PAY, PER DIEM, HOUSING, VEHICLE, ETC):** \$10.00

**POSITION DESCRIPTION:** This position provides direct hands-on experience in overall park management through direct involvement in a variety of park management responsibilities at Travelers' Rest State Park, a National Historic Landmark in Lolo, MT. Duties include coordinating and assisting with day-to-day operations, education and interpretation related to the natural and cultural history of the park, volunteer engagement, and special event programming. The position works directly with the park manager, ranger, and executive director of the Park's friends group, Travelers' Rest Preservation and Heritage Association (TRPHA) to develop an enhanced understanding of all that is required to effectively manage a state park and provide for quality visitor service and recreational opportunities.

In addition, the position will be responsible for planning, proposing and implementing a small native prairie demonstration project near the visitor center. The project will consist of improving an existing native prairie area, selecting additional native plantings, and developing plant identification and interpretive media/materials.

**SKILLS, ABILITIES, KNOWLEDGE NEEDED (EDUCATION; UNDERGRAD/GRAD LEVEL, SUGGESTED/REQUIRED MAJORS):** Applicants should be working toward at least an undergraduate level degree, with preference given to those majoring in parks and recreation or other closely related field. Basic knowledge of park and recreation management principles as well as customer service experience are desirable. Applicants must be highly self-motivated, able to multitask effectively, and perform well as a member or a diverse team.

**APPLICATION MATERIALS/PROCEDURES (RESUME, COVER LETTER, REFERENCES, ETC.):** Applications should consist of cover letter, resume, and two letters of reference. Please send to contact person listed above.

**COOPERATING SPONSORS OF PROJECT:** Travelers' Rest Preservation and Heritage Association (TRPHA) will provide project support to the Native Prairie Demonstration Project.

**ADDITIONAL INFORMATION: (;HOUSING OF ANY KIND PROVIDED OR POSSIBLY AVAILABLE I.E. TRAILER, FREE CAMP SPOT, BASEMENT APARTMENT, EXTRA SLEEPING ROOM, ETC.)** Housing may be available on site. Availability will depend on existing occupancy in existing living quarters at the time the position is selected.